

**FRUITPORT CHARTER TOWNSHIP BOARD OF TRUSTEES
MEETING MINUTES OF SEPTEMBER 12, 2016**

A work session of the Fruitport Charter Township Board began at 6:30 p.m. on Monday, September 12, 2016, in the township board room.

Members Present: Brian Werschem, Supervisor; Carol Hulka, Clerk; Rose Dillon, Treasurer; Trustees Ron Becklin, Dave Markgraf, Marjorie Nash, and Chuck Whitlow. Members Absent: None

At 7:00 p.m., Supervisor Werschem opened the regular meeting with the Pledge of Allegiance followed with a prayer.

Also Present: 3 – residents, 1 – employee, 3 - guests, Public Safety Director, Michelli and DPW Director, Farrar

The meeting minutes of August 22, 2016, regular meeting, were approved as presented.

The meeting agenda for September 12, 2016, was approved as presented.

CORRESPONDENCE / REPORTS

- 1)Michigan Townships Association legislative updates
- 2)Fruitport Township Parks and Recreation meeting minutes dated August 3, 2016

PUBLIC COMMENTS—none received

UNFINISHED BUSINESS:

16-075 Muskegon County Prosecutors Office Presentation

D.J. Hilson, Prosecutor and Timothy Maat, Chief, Assistant Prosecutor, gave a presentation regarding the prosecution of ordinance violations by the Muskegon County Prosecutor's Office, for Fruitport Township.

Rose Dillon moved, supported by Ron Becklin, **MOTION CARRIED**, to authorize Attorney Bultje to draw up a Retail Fraud ordinance and put an agreement in place to handle miscellaneous traffic violations.

Ayes: Dillon, Becklin, Nash, Hulka, Markgraf, Whitlow, Werschem Ayes: None

16-076 2015-2016 Audit Presentation – Brickley DeLong

Eric VanDop, CPA and Senior Manager from the firm of Brickley DeLong, PLC, gave an overview and analysis of the financial activities of the Township for the fiscal Year ending March 2016. At the end of the analysis of the 2015-2016 fiscal year, the governmental funds reported a total General Fund balance of \$1,497,762.

The motion by Dave Markgraf, supported by Chuck Whitlow, was **Carried Unanimously**, to keep the 2015-2016 Audit report on file.

16-077 Fire Department Air Packs

Chuck Whitlow moved, supported by Marjorie Nash, **MOTION CARRIED**, to approve 16 fire department air packs at the total cost of \$101,034.78.

Ayes: Whitlow, Nash, Becklin, Dillon, Hulka, Markgraf, Werschem Nays: None

16-078 Appointment to Fruitport Library Committee

With the resignation of Township library committee member, Kathleen Przybylek, there is a need to fill the vacancy. The Fruitport Library Committee is recommending Chuck Koon to fill that vacancy.

The motion by Dave Markgraf, seconded by Carol Hulka, was **Carried Unanimously**, to appoint Chuck Koon to the Fruitport Library Committee.

16-079 Amend Cell Phone Policy

Marjorie Nash moved, Chuck Whitlow supported, **MOTION CARRIED**, to amend the Township's cell phone policy to include the position of Sargent to the approved reimbursable positions.

Ayes: Nash, Whitlow, Markgraf, Hulka, Dillon, Becklin, Werschem Nays: None

16-080 Payment of Bills

Marjorie Nash moved, Carol Hulka seconded, **MOTION CARRIED**, to approve bills for payment in the following amounts: General Fund & Parks \$20,995.69; Public Safety \$147,483.81; Water \$277,922.83; Sewer \$17,095.17 Totaling: \$463,497.50

Ayes: Nash, Markgraf, Whitlow, Hulka, Dillon, Becklin, Werschem Nays: None

REPORTS –

Trustee Becklin reported on a newly created committee that he is a member of called Muskegon County Recreational Stirring Committee. This committee will be looking at getting grants for recreational purposes.

PUBLIC COMMENTS: PART II - None received

The motion by Dave Markgraf, supported by Chuck Whitlow, was **Carried Unanimously**, to adjourn the meeting at 8:10 p.m.

CAROL HULKA, CLERK

BRIAN WERSCHEM, SUPERVISOR